

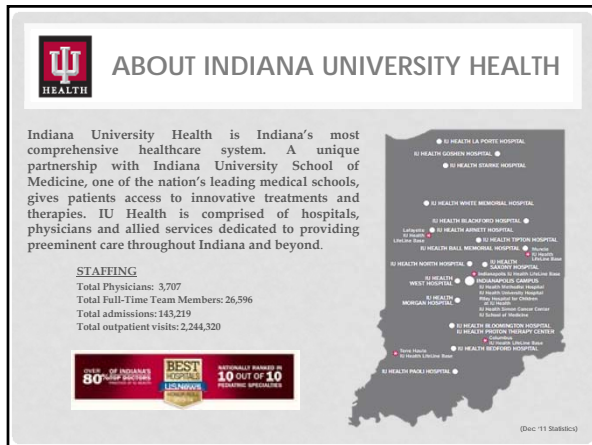


Indiana University Health

CAQH IMPORT

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IU HEALTH CENTRAL VERIFICATION OFFICE
IU HEALTH MEDICAL STAFF

2013 Morrisey Technology and Educational Conference



ABOUT INDIANA UNIVERSITY HEALTH

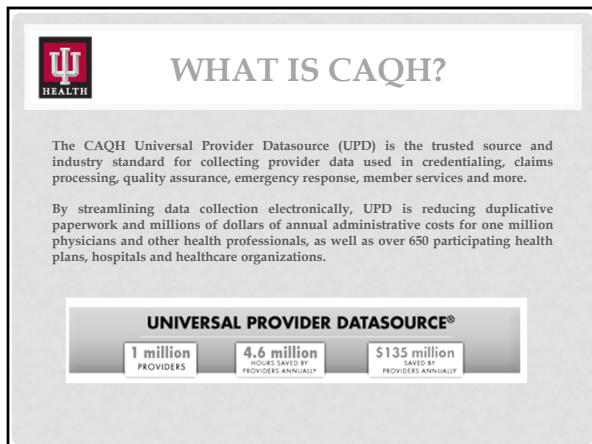
Indiana University Health is Indiana's most comprehensive healthcare system. A unique partnership with Indiana University School of Medicine, one of the nation's leading medical schools, gives patients access to innovative treatments and therapies. IU Health is comprised of hospitals, physicians and allied services dedicated to providing preeminent care throughout Indiana and beyond.

STAFFING
Total Physicians: 3,707
Total Full-Time Team Members: 26,596
Total admissions: 143,219
Total outpatient visits: 2,244,320

30 OF HOSPITALS
WAS AWARDED
BEST HOSPITALS
BY U.S. NEWS & WORLD REPORT

10 OUT OF **10**
EXCELLENCE SPECIALTY

(Dec '11 Staffing)




WHAT IS CAQH?

The CAQH Universal Provider Datasource (UPD) is the trusted source and industry standard for collecting provider data used in credentialing, claims processing, quality assurance, emergency response, member services and more.

By streamlining data collection electronically, UPD is reducing duplicative paperwork and millions of dollars of annual administrative costs for one million physicians and other health professionals, as well as over 650 participating health plans, hospitals and healthcare organizations.

UNIVERSAL PROVIDER DATASOURCE®

1 million PROVIDERS	4.6 million HOURS SAVED BY PROVIDERS ANNUALLY	\$135 million SAVED BY PROVIDERS ANNUALLY
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WHAT ARE THE BENEFITS?

Benefits to the Provider

- Eliminates the need to fill out redundant, time-consuming forms.
- Entirely free to providers, effectively reducing provider administrative costs by nearly \$135 million per year.
- Credentialing and other updates are conveniently fulfilled online in a matter of minutes.
- Keeps practice information current - updates are available to all approved hospitals systems

Benefits to the Organization

- Decreased average processing turnaround time by 8 - 10 days
- Reduced frequency of returned provider correspondence due to poor address quality by 80- 85 percent
- Near elimination (97 percent) of new provider initial credentialing packet mailings
- By reducing costs associated with the exchange of provider data, UPD saves millions of dollars in annual administrative costs across the healthcare industry.



HOW ARE WE USING IT?

FORMS - INITIAL Enrolling Doctor - Initial CAQH
Enrolling ONLY, MD

IUH Initial Appointments (PHP)

The following information/documentation is required by the IU Health CQI to initiate credentialing verification and begin the onboarding/enrollment process. Application material without the information listed below will be returned as incomplete. Please use the provided links to ensure that you are providing all the documentation required when submitting your application for enrollment. Some of the forms are included below as supporting forms at the bottom of the page, please follow the instructions provided and fill out applicable fields on each form.

Application Checklist


- Complete the CAQH Application using the CAQH ID provided in instructions below
- Complete All Required Forms (available below) and signed using signature
- Scan the necessary form(s) for complete All required documentation forms
- Mail to Indiana Center and CQI, New Station Address
- Apply for DEA from [USA.gov](#)
- Complete all required documents under the **Physician** tab (in the left)
- Complete required documents under the **Provider** tab (in the left)
 - Signature [Identify.com](#)
 - Professional Photo (Color, 2" x 2" 7 years)
 - Copy of State ID, Driver's License, Visa, or Passport
 - Continuing Education

Required Forms

Application	Last Activity	Mail
CAQH ID and Verification	08/08/2013 10:15:15	Mail
Individuals - Consent and Release	08/08/2013 10:15:15	Mail
Individuals - Consent and Release	08/08/2013 10:15:15	Mail
Physician Information	08/08/2013 10:15:15	Mail
Physician Information (Continued)	08/08/2013 10:15:15	Mail

As part of the PHP, the CAQH serves as the core of our online application

Physicians are sent their CAQH ID along with instructions specific to IU Health credentialing requirements.



FILLING OUT THE CAQH

Practitioners will need:

- CAQH ID number
- Practice information
- Practitioner ID Numbers (i.e. NPI)
- Copy of Curriculum Vitae
- Medical Licensure
- DEA and CDS Certificates
- Malpractice Facesheet
- Pending or settled malpractice cases
- 10 years of work history
- 3 Professional References

Providers must be registered with a participating organization and have their Provider ID number and authentication data. The Provider ID number is included in a registration kit mailed by CAQH. Providers can then complete the following steps:

- Step 1: Activate UPD Account
- Step 2: Complete the Application
- Step 3: Authorize Access to Application
- Step 4: Verify/Audit Information Entered
- Step 5: Attestation
- Step 6: Fax in supporting documentation
- Step 7: Reattest every 4 months to keep data up to date
